

A Leader You Admired

What You Liked	How They Made You Feel

A Leader Who Wasn't So Good

How They Made You Feel



Know Your Employees and/or Colleagues

For each employee or colleague, describe as much as you can about him or her.

Name	Career Aspirations	Personal Aspirations	What motivates them?	Values	Talents, gifts and skills	Communication Style	Other Insights



Know Your Employees and/or Colleagues

Prepare to open a coaching conversation.

Name	Key Topic to Explore	Curiosity Based Question